

24 July 2024

TO: THE BUSINESS LEADERS OF THE LOCAL COMMUNITY

FROM: CE BOOSTER CLUB

SUBJECT: Request for Donations

1. Members of the CE Booster Club are hosting a raffle in conjunction with our annual car show on 31 August 2024. We are asking for your help in providing prizes for this event. Our organization is volunteering their off-duty time for this event that is completely unrelated to any official business of the United States Air Force or Hurlburt Field.
2. The proceeds from this event will be going to the CE Booster Club. The organization is a private organization and uses its funds to contribute to morale and esprit de corps. These funds help defray the cost of the upcoming Squadron Holiday Party.
3. Any donations you can provide will be greatly appreciated. Your donation and business will be verbally recognized at the event. If you have any questions, please contact NAME at PERSOPNAL PHONE #. Thank you for your support!



FIRST M. LAST, Event Coordinator  
CE Booster Club

*This is a private organization. It is not a part of the Department of Defense or any of its components and it has no governmental status. This event is neither sponsored nor endorsed by the Air Force.*