



Event Proposal

Squadron Information

Unit: Sec/Flt if Applicable
 Submitting POC: Cell:

Planned # of Participants: _____ Duty Shift of Participants: Days

Unit Subset: Squadron +Dependents

Event Information

Type of Event: Unit Developed

Description: Describe full event here - no itemizations just an overview of the planned event.

Revitalizing Squadrons

“...the beating heart of the Air Force”

The UNITE Program provides Commanders with funding to initiate programs that will benefit all Airmen in their unit. This includes assigned Active Duty, Reserve, Guard and APF/NAF Civilians.

Family members are welcome to participate and may be included in participant count (effective through CY24), for details consult your local C3.

Event Address: _____ On Base

Proposed Date _____ Start Time: _____

Activity Expenses: Amount Authorized: (#authorized participants x \$13.50=)
 Amount Requested: (=or less than auth amt.)
 Enter details of activities/costs - also include any paper products needed in this section.
 *End this block with statement of how overages will be paid, must not utilize gvmf funds (exa: Any costs above the requested amount will be paid for by individual attendees/booster club/unit top three)

Food Expenses: Amount Authorized: (#authorized participants x \$5.00=)
 Amount Requested: (=or less than auth amt.)
 Enter details of foods: (exa: Burgers/hot dogs and sides)
 *End this block with statement of how overages will be paid, must not utilize gvmf funds (exa: Any costs above the requested amount will be paid for by individual attendees/booster club/unit top three)

- Participation Reason(s)
- Develop a new skill or competency
 - Improve physical fitness
 - Increase morale, camaraderie, or esprit de corps
 - Promote interaction between unit members
 - Provide opportunity for fun or relaxation
 - Reinforce peer, unit/squadron, or AF corps values
 - Work on a team-building exercise

Commander/Approved Designee Signature